

Colome Consolidated School Board held their regular meeting September 14, 2020 in the 3<sup>rd</sup> floor Study Hall at the Colome High School.

Chairman Matthew Bolie called the meeting to order at 6:00 p.m. Other members present: Brett Galbraith, Justin Heath, Brent Gill, Pam Haukaas, Ryan DeSmet, and Joel Koskan. Quorum established. Motions are unanimous unless otherwise stated.

School Administration present: Debbie O'Doan, Superintendent, Dustin Christensen, Principal, and Betsy Rohde, Bus Mgr.

The meeting opened by reciting the Pledge of Allegiance.

Visitors: Korey Bertram, Samantha West, Desi Luedke, Mende Supik

Added to the agenda were Executive Session per SDCL 1-25-2(1) Personnel and SDCL 1-25-2(3) Legal, COVID, Advertise for Kitchen, and Bell system. Motion by Heath, second by Koskan to approve the agenda as amended. All aye – passed.

Consent agenda: Motion by Haukaas, second by Galbraith to approve the minutes from the Colome Consolidated School Board August meeting, Core August meeting minutes, Colome August financials, and September claims as presented. There were no conflict waivers. All aye – passed.

Fuel bids: Board discussed the heating bids tabled from the August meeting. Motion by Haukaas, second by Galbraith to accept the bid from CHS at \$2.23 for Highway #2, \$2.58 for Highway #1, \$1.75 for Heating Oil, and \$1.10 for propane. All aye – carried.

Open Enrollment: Motion by Haukaas, second by DeSmet to approve open enrollment applications #361-363. All aye – passed.

Home School Applications: Supt O'Doan reported that we received eight home school applications after the August meeting.

School Board Policies: After some discussion, motion by Haukaas, second by Koskan to amend policies IGGB, JECAA, JECB, and JEF with the clarifications as discussed. All aye – carried.

Administrative Report: Supt O'Doan thanked Mr. Christensen, Julie Rohde, and Kathy Hrabanek for helping with homecoming events and congratulated both the volleyball and football teams for their wins during the week. She reported on buildings, buses, and COVID procedures (i.e. attendance tracking). Dr. O'Doan and Mr. Christensen requested the teacher data day scheduled in September be moved to Fridays during the afternoon in-service time. Principal Christensen reported on the staff in-service days prior to school and thanked the staff for their hard work the first few weeks of school. There were questions from school board members and the public in attendance regarding the preparation level for the staff and students if we have to switch to remote learning at some point.

Public Comment: Korey Bertram acknowledged and thanked Supt O'Doan and Principal Christensen for their work on making plans and procedures for Covid. She expressed concerns about Kindergarten and 1<sup>st</sup> grade going remotely. The school board thanked the public for their comments and support of the staff and administration.

Snow removal: Motion by Haukaas, second by Galbraith to advertise for snow removal in the parking lots, bus driveway, and sidewalks. All aye – passed.

Buses: Supt O'Doan explained that we are short on transportation vehicles until the new bus is delivered or another bus is fixed. She presented a proposed agreement from Harry K on renting a 2019 Chevy passenger van for \$25/day plus \$.25/mile. Motion by Heath, second by Gill to proceed with the proposed agreement but asked to first clarify if they are applying the rent towards the purchase price if we need to purchase in the future and verify that it can be used for a bus route if needed. All aye – passed.

Streaming: At this time, the school board will only stream meetings if necessary. Since the next meeting is in Wood and the remote connection is not available in the meeting room, there will not be a streaming option in October.

Budget: Motion by Haukaas, second by Koskan to approve the FY 2021 budget with the following changes: In general fund, the revenue was decreased \$72,000 (based on lower enrollment), added a paraprofessional at Wood \$22,000, increase employee health insurance \$16,400, early out streaming fine \$3,000, added extra advisors \$400, increased IT training wages for \$5,000; and reallocated grant budgets into different expenditures lines; in Capital, increased copier lease expenditures (\$2,450) to be funded from reserves; in Special Education allocated some of the Principal salary to be Sped Director and added a paraprofessional (\$10,679) to be funded using reserves; in Food Service changed head cook to salary and allowed for extra hours for dishwasher to prepare Fresh Fruits & Vegetables (\$6,341) to be funded using reserves; in Enterprise, reduce revenue (\$1,170) for preschool based on enrollment count and increase transfer from general. All aye – passed.

Motion by Galbraith and second by Heath to declare several IT items, old accounting packets, old sociology textbooks, and an expired AED as surplus with no value. All aye – passed.

October meeting: Motion by Gill, second by Galbraith to move the regular October meeting to be October 6, 2020 at 6:00 p.m. in Wood due to a scheduling conflict. All aye – carried.

COVID: Supt O’Doan reported changes at the state level from the Department of Health and Department of Education regarding the legalities of quarantines. There was board discussion on quarantines and close contacts. Secondary contacts of close contacts are not recommended to be quarantined. Self-quarantining is an excusable absence. The state is responsible for contacting direct contacts.

Kitchen: Supt O’Doan reported a resignation from Annette Musser in the kitchen. Motion by Haukaas, second by Gill to accept the resignation and advertise for a new dishwasher. All aye – passed.

Bell system: Supt O’Doan reported that the bell system needs the main unit fixed for \$300 or buy a replacement unit for \$800. School board directed her to purchase the new unit.

Motion by Haukaas, second by Heath to go into Executive Session per SDCL 1-25-2(1) personnel and SDCL 1-25-2(3) Legal at 8:34 p.m. All aye - passed. Chairman Bolie declared out at 9:47 p.m.

Being nothing further, motion by Gill, second by Heath to adjourn at 9:47 p.m. All aye – adjourned.

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Matthew Bolie, Chairman

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Betsy Rohde, Business Manager

Published once at approximate cost of \$\_\_\_\_\_.

Monthly Financial Report

	General	Capital	Spec Education	Impact Aid	Food Serv.	Enterprise	Trust & Agency
<b>08/01/20</b>							
<b>Revenue</b>							
Tripp County Taxes	\$3,857.12	\$4,537.45	\$1,640.44				
Mellette County Taxes	\$7,165.15	\$2,003.37	\$724.88				
First Fidelity Bank/Int.	\$487.94	\$1,136.64	\$397.91	\$367.19	\$16.68		
State Utility	\$36,649.08						
Misc. Income	\$3,947.30						
Medicaid	\$938.70		\$134.00				
State Revenue	\$86,303.00				\$2,625.50		
Lunch Sales						\$455.00	
Preschool Tuition							\$2,760.93
Trust and Agency							\$2,760.93
<b>Total Receipts</b>	\$139,348.29	\$7,677.46	\$2,897.23	\$367.19	\$2,642.18	\$455.00	\$2,760.93
<b>Disbursements</b>	(\$170,426.41)	(\$88,861.09)	(\$24,206.03)		(\$902.95)	(\$2,675.11)	(\$4,719.42)
<b>Balance 08/31/2020</b>	<b>\$981,696.33</b>	<b>\$2,084,613.81</b>	<b>\$ 729,778.50</b>	<b>\$673,430.32</b>	<b>\$ 30,584.49</b>	<b>(\$764.08)</b>	<b>\$117,830.54</b>

A S B S D	Convention Fee 2020	300.00
A&B Business Solutions,	August/Sept contract 2020	1,949.35
Agency Funds, Trust-	Referees and Fingerprints	850.49
ATTEBERRY CONST. & EQUIP.	Gravel - fix bus lot	1,086.34
BLICK ART MATERIALS	Art supplies	81.91
CASH-WA DIST.	Kitchen/Concessions August 2020	5,087.49
CCASD	CCASD Workshop	40.00
CHERRY-TODD ELEC. C., INC.	Wood Electricity	464.68
CHESTERMAN COMPANY	Concessions August 2020	762.54
POLER CONSTRUCTION	Flexiglass/Air Conditioners	4,136.57
CITY OF COLOME	Water/Sewer/Garbage	677.75
Colome Amoco Service,	Bus repairs/inspections	511.58
CORE EDUCATIONAL COOPERATIVE	Clear masks	272.00
CORE EDUCATIONAL COOPERATIVE	September Services 2020	10,649.92
DOLLAR GENERAL-REGIONS 410526	Curtain Rod	12.00
EAST SIDE JERSEY DAIRY, INC	Kitchen - Milk	761.86
FIRST BANK & TRUST	Kitchen/Shop/Staff	334.37
FLYING D Convenience Store, LLC	Fuel - August 2020	661.82
GOLDEN WEST COMMUNICATIONS	Phones August	422.20
GOLDEN WEST TECH	Conference Phone	853.30
GRANITE ACCENTS, INC	Countertop	1,323.02
GREAT PLAINS CONF.	2020-21 Conference Dues	300.00
GROSSENBURG IMP.	Supplies	6.25
H&O ELECTRIC, INC.	Repair AC unit in Concessions	326.57
HARVE'S SPORT SHOP	Athletic game balls	796.23
HAUF FLOORCOVERING	Misc supplies	20.69
HILLYARD/ SIOUX FALLS	Supplies - garbage bags	181.32
HOUGHTON MIFFLIN HARCOURT,	Shipping on Workbooks	39.88
INNOVATIVE	Cleaning supplies	1,266.75
JORGENSEN, BRIAN	Fix toilet in Wood	100.00
K's SIGNS & GRAPHICS,	FB Banner	135.00
Karl's TV	Kitchen appliances - Wood	1,269.94
KLEIN'S TRUE VALUE	Stain - wall	29.97
LEHR, DAVID	Tech support	325.00
MAXWELL FOOD EQUIPMENT	Bowls	249.52
MCGRAW-HILL SCHOOL ED. LLC,	Workbooks	626.30
Mead Lumber	Screws/fastners	38.96
MOBY MAX, LLC.,	K-8 curriculum - Sped	597.00
OFFICE PRODUCTS, INC.	Copier Contract	748.99
PLANK ROAD PUB. CO.	Music Subscription	139.45
PRAIRIE PEST CONTROL, INC	Spray wood school	400.00
QUILL CORP	PPE/sanitizer	218.56
REALLY GOOD STUFF	Elementary Supplies/Wood	580.99
REHABMART, LLC	Sprayers	2,783.00
RIDDELL/ALL AMERICAN SPORTS CORP	Helmet/equipment inspection/repairs	1,479.70
ROSEBUD ELECTRIC CO. INC.	New bulb - football field	43.51
ROSEBUD ELECTRIC CO. INC.	Electricity	1,505.77
SASD	Association Dues	600.00
SAVVAS LEARNING COMPANY, LLC,	Teaching manuals - Science	1,561.45
SCHOLASTIC INC.	Magazine - classroom	164.78
SCHOOL SPECIALTY, INC.	Classroom/Office supplies	1,551.09
STIRLING, LONI	Mowed - 8/19, 9/06 (half)	120.00
SYNCB/AMAZON,	August purchases	802.37
VERIZON	Admin phone	65.05
WHOLESALE SUPPLY CO. INC.	Concession Food	699.81
WILLIAM V. MACGILL & CO.	AED/Allergy Cabinets	1,049.97
WINNER ADVOCATE	Back to school/minutes	958.98
WINNER FOOD CENTER	Kitchen August 2020	49.92
WINNER PLUMBING & HEATING, LLC	Bathroom/Kitchen updates	8,551.08
WINNER PLUMBING & HEATING, LLC	Smoke tests/replace stalls	1,471.02

WINNER SCHOOL	Cheer/Cross country	800.00
WINNER SUPER FOODS	Kitchen/Staff meeting	33.52
WINNER-TRUE VALUE	Supplies	54.91
YEAMAN, JACK	Move bulletin board/fix trophy case	100.00

Imprest from August 2020

Fingerprints	\$216.25
Referees/mileage	\$634.24

Payroll & Benefits - September 2020

Elementary	\$40,124
Middle School	\$17,014
High School	\$35,738
Title 1/REAP staff	\$7,378
Staff Training	\$7,722
Guidance	\$3,896
Tech Services	\$3,593
Superintendent	\$8,362
Principal/Sec	\$9,556
Business Office	\$4,528
Custodial	\$7,402
Bus Drivers	\$2,915
Extra-Curricular	\$1,033
Special Education	\$18,587
Food Service	\$7,334
Preschool	\$1,252
TOTAL SALARY/BENEFITS	\$176,435