

# Colome Consolidated School Board

## December 13, 2021 Meeting Minutes

The Colome Consolidated School Board held their regular meeting December 13th, 2021 in the 3rd floor study hall of the Colome High School.

Chairman Matthew Bolie called the meeting to order at 6:00 p.m. Other members present: Pam Haukaas, Joel Koskan, Ryan DeSmet, Justin Heath, Brett Galbraith, and Matthew Vandembark. Quorum established. Motions are unanimous unless otherwise stated.

School Administration present: Debbie O'Doan, Superintendent, Dustin Christensen, Principal, and Betsy Rohde, Business Manager

The meeting opened by reciting the Pledge of Allegiance.

Visitors: Dallas Anderson, Korey Bertram, Samantha West, Kathy Hrabanek

Agenda: Motion by Koskan, second by DeSmet to approve the agenda as published. All aye – carried.

Consent agenda: Motion by Haukaas, second by Heath to approve the Colome Consolidated November minutes, Core November minutes, Mid-Central November minutes, Colome November Financials, and the December 2021 claims presented for payment. There were no new conflict waivers presented, but it was noted that Matt Vandembark and Matt Bolie will be excused from the staffing item on the agenda. All aye – passed.

Motion by Koskan, second by Haukaas to go into Executive Session per SDCL 1-25-2(1) Personnel at 6:01 p.m. All aye – carried. Chairman Bolie declared out of executive session at 7:24 p.m.

Safe Return Plan: Supt O'Doan reviewed the Safe Return Plan with the school board – there are no changes to make at this time. There was no input from attending visitors. Motion by Heath, second by Haukaas to approve continuing with the Safe Return Plan as written. All aye- carried.

Tutoring: Supt O'Doan discussed the tutoring plan for the spring semester. This will be paid for with federal ESSER funds. Motion Haukaas, second by Vandembark to set the tutoring rate at \$30/hour. All aye - carried.

2020-21 Audit Review: Bus Mgr Rohde reviewed the results of the annual audit. Motion by Haukaas, second by Koskan to accept the audit and approve the adjusting entries. All aye – carried.

Building Maintenance/Custodian: Supt O'Doan discussed that she has not received any applications. After discussion, will continue advertising for the custodian/maintenance position at \$15/hour plus full time benefits.

GBB Assistant Coach: Supt O'Doan read a resignation letter from Dustin Christensen as the assistant girls' basketball coach. Motion by Haukaas, second by Koskan to accept the resignation of Dustin Christensen and hire Sonya Nelsen as the assistant girls' basketball coach at the first year rate of \$1,950. All aye – carried.

SDHSAA: Supt O'Doan explained that the South Dakota High School Activities Association is pursuing a softball season and our school needs to decide if we are going to offer girls softball. After some discussion, item was tabled until next month.

Mower: Supt O'Doan presented a quote of \$7,500 for a new mower to be ready for the spring. Motion by Galbraith, second by Heath to order the mower with Grossenburg Implement in Winner. All aye – carried.

Capital Outlay Plan: Supt O'Doan presented a draft of an updated five year capital outlay plan. There was discussion on some of the items – the building committee will meet to review.

Public Comment: The board heard comments from the attending visitors.

Staff Retention: Supt O'Doan requested to offer a hazard/retention stipend for staff to appreciate the extra duties associated with the Safe Return Plan. Request was for \$1,200 for full time, \$600 for part time, and \$250 for recurring substitutes and coaches that are not already covered under the full or part time status. Motion by Haukaas, second by DeSmet to approve the hazard/retention pay as presented by administration. Motion carried with Haukaas, Koskan, DeSmet, Galbraith, and Koskan voting aye, Vandebark and Bolie abstained from the vote.

Administrative Reports: Principal Christensen reported on Special Education count, student activities, and staff training. Supt O'Doan updated on building and grounds projects, Covid status, and noted the governor's proposal of 6% increase to education funding.

Policies: Motion by Koskan, second by Galbraith to amend policy JE: Student Sponsored Student Fund-Raising Activities and JOD: Extracurricular Programs. The Open Gym Policy was presented for first reading.

Being nothing further, motion by Galbraith, second by DeSmet to adjourn. All aye – adjourned at 8:34 p.m.

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Matthew Bolie, Chairman

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Betsy Rohde, Business Manager

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Monthly Financial Report

	General	Capital	Spec Education	Impact Aid	Food Serv.	Enterprise	Trust & Agency
<b>11/01/21</b>	<b>\$926,493.51</b>	<b>\$2,099,741.79</b>	<b>\$709,561.51</b>	<b>\$ 691,738.38</b>	<b>\$26,621.78</b>	<b>-\$4,562.66</b>	<b>\$114,732.43</b>
<b>Revenue</b>							
Tripp County Taxes	\$115,711.61	\$152,644.70	\$66,367.25				
Melleite County Taxes	\$30,827.97	\$43,261.77	\$18,715.85				
First Fidelity Bank/Int.	\$194.55	\$528.87	\$177.32	\$160.50	\$6.41		
Admissions	\$5,829.05						
Misc. Income	\$1,126.57						
State Revenue	\$43,880.00						
Federal Revenue	\$746.41				\$13,678.67		
Lunch Sales					\$215.50		
Preschool Tuition						\$1,300.00	
Trust and Agency							\$12,928.46
<b>Total Receipts</b>	<b>\$198,316.16</b>	<b>\$196,435.34</b>	<b>\$85,260.42</b>	<b>\$160.50</b>	<b>\$13,900.58</b>	<b>\$1,300.00</b>	<b>\$12,928.46</b>
<b>Disbursements</b>	<b>(\$199,385.74)</b>	<b>(\$16,270.64)</b>	<b>(\$30,417.11)</b>		<b>(\$12,901.50)</b>	<b>(\$1,383.58)</b>	<b>(\$8,795.97)</b>
<b>Balance 11/30/2021</b>	<b>\$925,423.93</b>	<b>\$2,279,906.49</b>	<b>\$764,404.82</b>	<b>\$691,898.88</b>	<b>\$ 27,620.86</b>	<b>(\$4,646.24)</b>	<b>\$118,864.92</b>

**MONTHLY CLAIMS**

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
183 Service & Repair	Bus Repairs	325.00
A&B Business Solutions,	Copier lease/staples	2,031.70
Agency Funds, Trust-	Nov Imprest	330.84
BJ'S Instrument Repair, Bruce Lutz	Fix instruments	360.00
Burke Building Center, Inc	Board - fix steps	9.73
Cash-Wa Dist.	Kitchen/FVV/Concessions Nov	5,576.69
Cherry-Todd Elec. C., Inc.	Wood Electricity	143.11
Chesterman Company	Concessions - Nov 2021	319.50
CHS Inc. Winner	Nov 2021 Fuel	3,669.43
City of Colome	Water, Sewer, Garbage - Nov 2021	703.50
City of Wood	Water/sewer - Jan - June 2021	480.00
Core Educational Cooperative	Dec 2021 Services	11,473.85
Crown Awards	Student of the Month plaques	52.74
East Side Jersey Dairy, Inc	Milk - Nov 2021	1,110.10
Fidelity Agency	Bus #3 Insurance premium	86.00
First Bank & Trust	Nov purchases	2,772.74
Flinn Scientific, Inc	Science fair projects	96.15
Flying D Convenience Store, LLC	Bus/Vehicle Fuel	1,744.34
Frontier Motors	Impala key/brake - driver's ed	92.98
Golden West Communications	Phone Nov 2021	425.77
H&O Electric, Inc	Mini split repairs/shop	334.65
Heath, Cheyenne	Augustana Band Festival Cash	87.70
Heggerty	Intervention supplies	777.48
Hillyard/Sioux Falls	Garbage Bags	555.76
Home Science Tools	Science Fair supplies	88.40
Innovative	Sprayers - cleaning supplies	2,903.27
Jaymar Business Forms, Inc	W-2 Envelopes/forms	99.78
K's Signs & Graphics,	Colome Sign	603.25
Lehr, David	Tech support Nov 2021	335.00
Manderfeld, Sarah	Trip fuel, room/Shop supplies	235.54
McLeod's Printing	Checks	160.65
MOBY MAX, LLC.,	Student licenses	239.00
Nasco	FACS scissor	151.81
Office Products, Inc.	Toner/contracts	330.09
Quill Corp	Time cards	23.18
Rosebud Electric Co. Inc.	Electricity - Colome	2,473.86
Running's Supply, Inc.	Shop materials	225.14
SCHOENFISH & CO., INC.	FY 2021 Audit	8,700.00
School Specialty, LLC	Classroom supplies	54.87
SD Department of Education	Commodity supplies	32.55
SYNCB/Amazon	Nov 2021 Purchases	944.51
Wholesale Supply Co. Inc.	Kitchen	78.85
Winner Advocate	Advertising/minutes	259.51
Winner Food Center	Kitchen/Penny War	58.20
Winner Plumbing & Heating, LLC	Staff/locker room	960.03
Winner School	Cross Country coop fees 2021	469.50
Winner Super Foods	FACS/Shop supplies	247.73
Winner True Value	Building supplies	165.87

**Imprest from November 2021**

VB Region fees	\$264.64
Mini bus license	\$21.20
Staff recognition	\$45.00

Payroll & Benefits - December 2021

Elementary	\$46,941
Middle School	\$17,678
High School	\$34,672
Title 1/REAP	\$12,861
Guidance	\$7,490
Tech Services	\$1,956
Superintendent	\$8,657
Principal/Sec	\$11,054
Business Office	\$4,678
Custodial	\$4,552
Bus Driver's	\$3,917
Extra-Curricular	\$2,144
Special Education	\$19,487
Food Service	\$7,648
Preschool	\$1,688
TOTAL SALARY/BENEFITS	\$192,160