

Colome Consolidated School Board

July 12, 2021 Meeting Minutes

The Colome Consolidated School Board held their regular meeting July 12, 2021 in the 3rd floor study hall of the Colome High School.

Chairman Matthew Bolie called the meeting to order at 6:00 p.m. Other members present: Pam Haukaas, Joel Koskan, Brett Galbraith, Ryan DeSmet, Justin Heath, and Brent Gill. New board member Matthew Vandebark was present. Quorum established. Motions are unanimous unless otherwise stated.

School Administration present: Debbie O'Doan, Superintendent, Dustin Christensen, Principal, and Betsy Rohde, Business Manager

The meeting opened by reciting the Pledge of Allegiance.

Visitors: Kathy Hrabanek, Emma Vandebark

Agenda: Added Executive Session per SDCL 1-25-2(1) Personnel to the agenda. Motion by Gill, second by Haukaas to approve the agenda as amended. All aye – carried.

Consent agenda: Motion by Gill, second by Galbraith to approve the Colome Consolidated School Board June regular and June 18 special meeting minutes, Core June minutes, Colome June financials, and remaining June expensed claims as presented. There were no conflict waivers. All aye – passed.

Custodial accounts: Bus Mgr Rohde presented the end of the year custodial balances. Backpack and Angel fund were moved into the general fund to be tracked separately as motioned in the May meeting.

This concluded Fiscal Year 2021. Chairman Bolie thanked Brent Gill for his time serving on the school board. Gill was excused from the meeting and Matthew Vandebark presented for his term.

Oath of Office: Bus Mgr Rohde led Pamela Haukaas, Matthew Vandebark, and Matthew Bolie in reciting their Oath of Office for their terms. Haukaas and Vandebark were elected for 3 year terms and Bolie was appointed for a 1 year term.

Officer Elections: Supt O'Doan ran the election of the new chairman. Nomination by Heath, second by Haukaas to elect Matthew Bolie as school board chairman. Koskan motioned to cease nominations, second by Galbraith. All voted aye to elect Matthew Bolie as chairman.

Chairman Bolie resumed control of the meeting and opened up the floor for vice chairman nominations. Motion by Heath, second by DeSmet to nominate Pamela Haukaas as the vice chairman. Being no further nominations, all voted aye to elect Pamela Haukaas as Vice Chairman.

Committees: Chairman Bolie appointed the committees:

- Budget: Koskan, Haukaas, Bolie;
- Negotiations: Haukaas, Galbraith, Koskan
- Building: Bolie, Heath, and DeSmet
- Bus Routes: Heath, DeSmet, Vandebark
- Policy: Haukaas, Bolie, Vandebark

Annual Resolutions: Motion by Galbraith, second by Heath to approve the annual resolutions as follows:

- a) To designate the First Fidelity Bank as the Official Depository
- b) To designate the Winner Advocate for all legal publications
- c) To hold the regular school board meeting on the 2nd Monday of every month at 6:00 p.m.
- d) To take no per diem as a school board member and instead designate that pay towards 3 school board scholarships in the amount of \$1,000. Scholarships will be selected and awarded by the school board to graduating seniors.
- e) To authorize the Business Manager to handle investments according to policy
- f) To allow the Business Manager to pay the regular monthly payroll by ACH before the monthly board meeting.
- g) To approve establishing a new account in the Trust and Agency for the incoming Freshman Class.
- h) To appoint Superintendent Debbie O'Doan as Federal Projects Director for the Impact Aid Grant.
- i) To authorize Superintendent Debbie O'Doan or her designee to close school in inclement weather or emergencies
- j) To appoint Kate Vandebark as representative of the School Lunch Program and authorize participation in Child and Adult Nutrition Programs
- k) To set school lunch rates as, Student K-5 @ \$2.75; 6-12 @ \$3.00; Adult @ \$3.75; reduced @ \$0.40; milk at \$0.25; seconds at \$.75 with the board transferring any difference in non-direct cost from Impact Aid to comply with the State participation requirements for free and reduced meals
- l) To set breakfast prices at \$1.25 for K-12 Students, \$.30 for reduced, and \$1.75 for adults.
- m) To appoint Rodney Freeman, Huron, as the Board's Legal Advisor.
- n) To set employee reimbursement at the state rates for mileage (\$.42) and meals *up to* \$6 breakfast, \$14 lunch, and \$20 supper when attending an approved school event out of town – receipts needed for meal reimbursement. Room rates will be reimbursed at state rates *up to* \$110 per night as arranged with the Business Manager.
- o) To appoint the Mid Central board representative as Pam Haukaas.
- p) To appoint the Core board representative as Joel Koskan.

Activity pricing: After some discussion, motion by Galbraith, second by Heath to assign the rates for school activities as students \$3 at the door, \$2/punch card, \$4/double header; adults \$5 at the door, \$4/punch card, and \$6/dbl header, honor Golden Age Passes, and offer a family pass for \$125. Family passes would be purchased by household and include only children still attending the Colome School District – adult and graduated children would have to purchase their own pass. All aye – carried.

Public Hearing on Budget: At approximately 6:30 p.m. the public hearing for FY 2022 budget came to order. Bus Mgr Rohde presented the FY 2022 budget for discussion. Salaries budgeted according to negotiations are as follows: Debbie O'Doan – Supt - \$83,000; Dustin Christensen – Principal - \$68,000; Betsy Rohde – Business Manager - \$49,500; Jerry Norton – Counselor (with stipend) - \$48,800; Teachers: Korey Bertram – Kindergarten - \$40,650; Maria Bertram – MS Reading/SS - \$45,250; Renee Bolie – HS Math - \$43,450; Shelby Burket – Special Education - \$42,050; Samantha Christensen – HS English - \$42,750; Tracy Dehning – 5th Grade - \$95/day 1st semester and \$19,575 2nd semester; Patty DeMers – FACS/MS Math - \$48,000; Shelby Ewing – Special Education - \$43,850; Cheyenne Heath – K-12 Choir/Band - \$43,100; Logan Jager – K-12 PE/Health - \$40,300; Wade Juracek – SS/History/Govt - \$41,000; Lorretta Knecht – Wood K-8 - \$43,100; Teresa Lincoln – 3rd Grade - \$45,200; Sarah Manderfeld

– Shop/Ag - \$41,000; Sonya Nelsen – MS Title/Science - \$44,500; Tina Novotny – K-12 Art - \$45,900; Heather Pfaff – Wood K-9 Principal/Teacher (w/ hiring stipend) - \$52,047; Tom Pfaff – Wood K-8 (w/ hiring stipend) - \$42,600; Julie Rohde – MS English/Computers - \$46,950; Carol Slaymaker – Elementary Title - \$44,500; Carly Sparks – HS Science - \$40,650; Tammi Tate – 2nd grade - \$43,100; Samantha West – 4th grade - \$42,750; Teresa Yeaman – 1st grade - \$46,250; Wes Yeary – Computer/Tech - \$44,200; Wes Yeary – summer tech work - \$3,200; Edna Jorgensen – Head Cook - \$25,750; Classified: Dallas Anderson – Para - \$11.85; Melanie Cole – Custodian - \$13.39; Tanya Fletcher – Preschool - \$12.36; Marilyn Galbraith – Wood Custodian/Para - \$12.36; Rachael Krumpus – Para - \$11.85; Lonnie Klundt – Driver’s Ed Instructor - \$21.63; Judy Kubal – Kitchen - \$11.00; Krystal Kubal – Custodian - \$11.85; Lexi Nedved – Para - \$11.85; Carlynn Sundquist – Para - \$12.10; Kate Vandembark – Admin Assistant - \$13.13; Kathy Hrabanek – Athletic Director - \$3,525; Terrance Kinzer – Head FB - \$2,750; Chase Hrabanek – Asst FB - \$2,100; Logan Jager – JH FB - \$875; Kathy Hrabanek – Head VB - \$3,000; Dee Temple – Asst VB - \$2,250; Taylor Hrabanek – JH Head VB - \$975; Casey Shippy – JH Asst VB - \$575; Vince Thieman – Head BBB - \$2,750; Scott Hannon – Asst BBB - \$2,000; Logan Jager – JH Head BBB - \$875; Tracy Dehning – JH Asst BBB - \$525; Shelley Heath – Head GBB - \$2,700; Dustin Christensen – Asst GBB - \$2,350; Tracy Dehning – JH Head GBB - \$925; Sarah Manderfeld – JH Asst GBB - \$525; Rachael Krumpus – Cheer Advisor - \$600; Non-certified Substitute \$85/day; Certified Substitute \$100/day; Long term non-certified substitute \$95/day; Long term certified substitute \$115/day; Substitute Cook \$10/hr; Activity Bus Driver \$10/hr plus \$.18/mile; Mini Bus Route - \$20/route; CDL Bus route - \$30/route.

Being no comments from the public, the budget hearing was concluded.

Conflict of Interest: Conflict waivers were presented from Matthew Bolie, Matthew Vandembark, and Justin Heath. Motion by Koskan, second by Galbraith to approve the waivers as presented. All aye – carried.

July Claims: Motion by Galbraith, second by Koskan to approve the July 2021 claims as presented. All aye – carried.

Public Comment: There were no comments from the attending public.

Food Service Contracts: Motion by Heath, second by Haukaas to approve food service contracts with Cashwa for food and supplies and Prairie Farms for milk. All aye – carried.

Administrative Reports: Supt O’Doan gave updates on the building, grounds, bus situations, Covid updates, grant descriptions/uses, and then moved into building discussion.

Building discussion: There was board discussion on the meetings held with architects from two different companies. At this time, the school board does not want to borrow any money for a building project, but want to make sure they use the Covid grant money being awarded. The building committee is going to meet and send a list of priorities to both companies so they can get rough plans and estimated costs before they commit.

Covid Plan Public Input: Supt O’Doan mentioned that she is finalizing the Safe Reopening Plan as the CDC, Dept of Health, and Dept of Education issue guidance and that the public is invited to express concerns or make comments. There were no other public comments on our Safe Reopening Plan.

Policy: Motion by Koskan, second by Galbraith to make amendments to policies JOG: McKinney-Vento Homeless, AG: Title 9/Sexual Harassment, IPP: Indian Policy Procedures, DC: Food Service Procurement,

and DCA: Federal Funds Procurement as suggested by policy committee. All aye – carried. Motion by Haukaas, second by Vandebark to approve Staff and Student handbooks with the flexibility of adding state recommendations when they become available on home schooling and medical marijuana. All aye – carried.

Motion by Koskan, second by Heath to go into Executive Session per SDCL 1-25-2(1) personnel at 7:38 p.m. All aye – carried. Chairman Bolie declared out of Executive Session at 7:51 p.m.

Being nothing further, motion by Heath, second by DeSmet to adjourn. All aye – adjourned at 7:51 p.m.

Matthew Bolie, Chairman

Betsy Rohde, Business Manager

Published once at approximate cost of \$_____.

Colome Consolidated School District 59-3

June 2021 Expensed Claims

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
A-1 Roofing	Elementary Roof Restoration	37,400.23
Anderson, Dallas	Safety training - mileage	337.76
BJ'S Instrument Repair, Bruce Lutz	Repairs	135.00
Burke Building Center, Inc	Modular supplies	71.65
Burket, Shelby	MTSS Mileage	126.84
Chyworks, LLC dba Poler Construction	Spraying, cleaning up shop	2,858.67
City of Colome	Water/Sewer/garbage June 2021	620.50
Cole, Melanie	Meals - working in Wood	70.00
Colome School Dist.	June checks	568.25
Connecting Point	Ethernet cards	250.00
Core Educational Cooperative	ESY Speech	150.20
Daktronics, Inc.	Scoreboard parts	195.00
East Side Jersey Dairy, Inc	Milk - June	6.45
First Bank & Trust	June 2021 purchases	2,793.98
Flying D Convenience Store, LLC	Fuel - vans/mower	260.20
Frontline Technologies Group, LLC	Substitute management system	3,822.00
Hauf Floorcovering	Painting supplies	20.98
Heinemann	MS Math intervention	1,796.62
Heinemann	MS Math intervention	1,499.38
Kubal, Krystal	Meals - working in Wood	70.00
Lehr, David	June tech services	325.00
Nelson, Sonya	Meals - MTSS 2021	35.58
Office Products, Inc.	Copier contract	231.37
Rosebud Electric Co. Inc.	June Electricity 2021	1,488.64
Running's Supply, Inc.	Building supplies	13.97
School Specialty, LLC	Intervention - 1st grade	621.60
School Specialty, LLC	Shelves/desks	2,134.84
Slaymaker, Carol	Meals - MTSS	35.58
Sparks, Travis	House repairs - rental	120.11
SYNCB/Amazon	June expense claims	1,676.53
TATE, TAMMI	MTSS 2021 Meal reimbursement	34.81
Verizon	Admin phone service June 2021	52.52
West, Samantha	Meals - MTSS	34.27
Winner Advocate	June ads/legal	441.65
Winner Food Center	School board meeting	27.64
Winner True Value	Building supplies	102.39
Yeaman, Teresa	Meals - MTSS	32.24
Yeary, John	Class requested 2021	1,411.35

Imprest from July 2021

Track Golf	\$102.00
Fingerprints	\$216.25
Ag class registration	\$250.00

Colome Consolidated School District 59-3

July 2021 Claims

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
A S B S D	2021-22 Dues	911.23
A&B Business Solutions,	Copier lease	1,740.50
ASB Worker's Compensation Fund	Worker's Compensation 2021-22	5,581.00
B. E. Publishing	Licenses - Edutyping	260.46
Best Western,	MTSS Conference - 5 teachers	825.00
CDW Government, Inc.	New Chrome Licenses	2,475.00
Chyworks, LLC dba Poler Construction	Misc projects	1,801.99
City of Wood	Wood Water/sewer July - Dec 2021	480.00
Colome Amoco Service	Bus repairs	1,555.54
Coole School, Inc.	Planners	367.00
Core Educational Cooperative	July services 2021	11,481.82
Core Educational Cooperative	Online Classes - summer/fall	2,160.00
Crisis Prevention Institute	Principal Training - Crisis prevention	3,699.00
Fidelity Agency	2021-22 Liability Insurance	43,195.00
Fidelity Agency	Surety Bond	269.25
Flinn Scientific, Inc	Science supplies	726.49
Foreman Sales & Services, Inc	Mini bus/trade in Bus 6 & 15	35,249.00
Golden West Communications	Phones	467.68
Harry K Ford	Passenger Van	41,140.00
Heinemann	Title Math program	1,500.51
HUDDL	FB and GBB Hudl filming	1,350.00
Infinite Campus	FS program - lunches	499.20
Innovative	Flooring - gym	36,882.25
School Specialty, LLC	MS Supplies	287.48
School Specialty, LLC	Preschool Classrooms supplies	230.16
SD Teacher Placement Center	Teacher placement website fee	435.00
Security Inc., 3D	Wood school deposit - 2021	5,108.86
SHI International Corp.,	Microsoft license	2,696.05
Specialty Installation, LLC	Bleachers - move/fix	8,400.00
State of South Dakota	Lights payment	9,085.00
Sterling Computers	Chromebooks - MS	26,250.00
Stirling, Loni	Mowing - Wood	120.00
SYNCB/Amazon	Staff training supplies	431.80
T & W Glass & Glazing	Replace door of HS	2,050.00
Teacher Innovations, Inc	subscriptions - all staff	324.00
Think Social Publishing, Inc	Supplies	72.90
TouchMath Acquisition LLC	Special Education supplies	2,290.04

Payroll & Benefits - July 2021

Elementary	\$43,783
Middle School	\$16,403
High School	\$31,894
Title 1/REAP	\$6,182
Tech Services	\$1,887
Superintendent	\$8,663
Principal/Sec	\$11,400
Business Office	\$4,670
Custodial	\$5,706
Extra-Curricular	\$1,049
Special Education	\$15,291
Food Service	\$3,295
TOTAL SALARY/BENEFITS	\$150,223

Monthly Financial Report

	General	Capital	Spec Education	Impact Aid	Food Serv.	Enterprise	Trust & Agency
06/01/21	\$808,816.52	\$2,696,312.94	\$818,589.11	\$ 685,050.39	\$33,341.84	-\$5,645.61	\$112,698.30
Revenue							
Tripp County Taxes	\$37,225.21	\$46,494.64	\$20,146.65				
Mellette County Taxes	\$5,060.80	\$7,358.69	\$3,187.07				
First Fidelity Bank/Int.	\$471.86	\$1,088.68	\$323.42	\$274.06	\$12.71		
Misc. Income	\$4,585.19						
State Revenue	\$196,143.15						
Federal Revenue	\$32,751.07		\$256.00		\$6,788.83		
Lunch Sales					\$71.00		
Scholarship Interest							\$108.02
Trust and Agency							\$1,534.99
Total Receipts	\$276,237.28	\$54,942.01	\$23,913.14	\$274.06	\$6,872.54	\$0.00	\$1,643.01
Transfers	\$293,500.00	(\$300,000.00)		(\$441.00)	\$441.00	\$6,500.00	
Disbursements	(\$192,415.05)	(\$28,822.74)	(\$33,759.22)		(\$8,433.79)	(\$621.25)	(\$6,668.49)
Accounts Payable	\$1,186,138.75	\$2,422,432.21	\$ 808,743.03	\$684,883.45	\$ 32,221.59	\$233.14	\$107,672.82
Contracts Payable	(\$20,966.49)	(\$40,236.51)	(564.05)		(6.45)	(\$100.30)	
Accounts Receivable	(\$204,808.44)		(26,518.84)		(6,590.52)		
	\$92,777.01	\$13,485.00	9,380.00		518.73		
EOY Balance 6/30/21	\$1,053,140.83	\$2,395,680.70	\$791,040.14	\$684,883.45	\$26,143.35	\$132.84	\$107,672.82